

Signature Authentication

Description

Confirmation of the authenticity of signature of the document issued by Albanian authorities or the country's authorities in the jurisdiction covered by the diplomatic or consular mission, as well as the citizens' authentication signature

Required documentation

- 1) Identification document such as passport or ID biometric card;
- 2) Original document signed;

Procedural Steps

- 1) Presentation of the citizen in person before the consul where the verification of his/her identity is made;
- 2) Submission of the original fee invoice that has been made into the account number of the diplomatic or consular mission of the Republic of Albania;
- 3) Verification of the signed document by the Consul;
- 4) Proof of the authenticity of signature after being convinced that the signature is valid;
- 5) After the authentication with the original one is made and the tax stamp is set, a copy of the document is kept in the archives of the embassy or consulate

Service Fee and Deadline

20 EUR or the equivalent amount in local currency

Issuance is compiled when the person concerned is present.

Office

All Diplomatic and Consular missions

Notes

In cases when the consul is not convinced of the authenticity of the documents submitted by the citizen, he/she verifies them through the Ministry of Foreign Affairs or the institutions of the country where the document was issued.

In countries with no Albanian embassy or consulate, the persons concerned address local notaries. In order to be recognized by the authorities in Albania, local notary attestations must be legalized or apostilled, like any other foreign document.