

Issuance of Attestations

Description

Compilation of various attestations to be used in the area of jurisdiction

Required Documentation

- 1) Identification document such as passport or ID biometric card;
- 2) Supporting documents which sufficiently justify the issuance of attestation;

Procedural Steps

- 1) Presentation of the person interested before the consul where the verification of his/her identity is made.
- 2) Submission of the original fee invoice that has been made at the account number of the diplomatic or consular mission of the Republic of Albania;
- 3) The Consul compiles the attestation in two copies;
- 4) Reading the authentication of the person concerned when the attestation is issued;
- 5) A certificate is delivered to the person concerned;
- 6) The other copy of the attestation is kept in the archives of the embassy or consulate, as well as the copy that has been delivered to the person concerned, after the unification of the supporting documents with the original is made and the tax stamp is set.

Service Fee and Deadline

30 EUR or equivalent amount in local currency.

Issuance is compiled when the person concerned is present.

Office

All the diplomatic and consular missions

Notes

Attestations can be issued in the language of the host country as well as in an internationally known language.

In cases when the consul is not convinced of the authenticity of the documents submitted by the citizen, he verifies them through the Ministry of Foreign Affairs.